

2024 Non-Food Vendor Application & Contract

Polo Town & Country Days

June 13th-16th

601 E. Mason Street, Polo, IL 61064

Phone: 815.297.2994 Email: jdkochsmeier@gmail.com

Vendor Name & Address: _____

Vendor Phone: _____

Vendor Email: _____

Type of Vendor: _____

Accurate Measurement of Footage Required: _____

Electricity required? Please supply accurate information Yes No | Volts: 110 220 (max of 50 amps per vendor)

Sketch or photo included of your unit showing hitch location & indicating serving sides. Yes

Fee based on vendor booth and agreement made with Town and Country day representatives.
A \$50 deposit must be paid to secure your spot.

ALL VENDORS SHALL ADHERE TO THE FOLLOWING:

1. Vendors location will be determined by the Polo Town & Country Days Committee and will be assigned by Wednesday evening June 12th, 2024.
2. **Hours of operation** are regulated by Polo Town & Country Days, NFP and must be open during festival hours. Hours will be Thursday 5pm-8pm, Friday 12pm-8pm, and Saturday 12pm-8pm. Sunday will be optional 1pm-3pm.
3. Vendors are responsible for their own areas and are to be cleaned daily.
4. All garbage must be disposed of in the dumpster that will be supplied by Polo Town & Country Days and not put in the garbage containers on the Midway.
5. Dumpsters will be furnished by Polo T&C Days, NFP. to be available at various locations for use by vendors to empty their garbage.
6. Alcoholic beverages are not allowed on the midway.
7. Vendors are responsible for any applicable sales tax.
8. Vendors may set up on Wednesday, June 12th, 2024 AFTER 5:00 pm and must be

completely setup and in place by Thursday, June 16th, 2022 at 4pm.

9. All vendors are to be dismantled and off the streets by 8:00 pm Sunday June 16th, 2024.
10. Fee based on booth and electrical needs. A minimum amount of \$50 is to be paid in advance to reserve your spot.

ENCLOSED:

\$50 Deposit (You will be contacted if there is an additional fee)

Signed application

Comments _____

_____	_____	_____	_____
Vendor Signature	Date	T&C Signature	Date
_____	_____	_____	_____
Vendor Print Name	Date	T&C Rep Print	Date
_____	_____	_____	_____

Please make your check/money order payable to Polo Town & Country Days NFP.

Thank you for making this event incredible!